



GEPAR

GREATER EL PASO ASSOCIATION of REALTORS®

2023 QUARTERLY BILLING SCHEDULE

1ST QUARTER BILLING

KEYCARD – JAN, FEB & MAR

- 11/15/2022 - INVOICES POSTED – EMAIL TO AGENTS INVOICES READY TO VIEW & PAY ONLINE
- 11/30/2022 - 1ST QUARTER PAYMENTS DUE**
- 01/03/2023 - SUSPENSION AND \$50.00 RECONNECT FEE
- 02/01/2023 - SUSPENSION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
- 03/01/2023 - TERMINATION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.

2ND QUARTER BILLING

KEYCARD – APR, MAY & JUN

- 02/15/2023 - INVOICES POSTED – EMAIL TO AGENTS INVOICES READY TO VIEW & PAY ONLINE
- 02/28/2023 - 2ND QUARTER PAYMENTS DUE**
- 04/03/2023 - SUSPENSION AND \$50.00 RECONNECT FEE
- 05/01/2023 - SUSPENSION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
- 06/01/2023 - TERMINATION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.

3RD QUARTER BILLING

KEYCARD – JUL, AUG & SEP

- 05/15/2023 - INVOICES POSTED – EMAIL TO AGENTS INVOICES READY TO VIEW & PAY ONLINE
- 05/31/2023 - 3RD QUARTER PAYMENTS DUE**
- 07/03/2023 - SUSPENSION AND \$50.00 RECONNECT FEE
- 08/01/2023 - SUSPENSION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
- 09/01/2023 - TERMINATION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.

4TH QUARTER BILLING

KEYCARD – OCT, NOV & DEC

- 08/15/2023 - INVOICES POSTED – EMAIL TO AGENTS INVOICES READY TO VIEW & PAY ONLINE
- 08/31/2023 - 4TH QUARTER PAYMENTS DUE**
- 10/02/2023 - SUSPENSION AND \$50.00 RECONNECT FEE
- 11/01/2023 - SUSPENSION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
- 12/01/2023 - TERMINATION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.

NO EXCEPTIONS FOR ANY RECONNECT FEES OR LATE FEES